

April 23, 2012

**Ms. TERESITA B. VELAS**  
Proprietor  
ENRIVEL Construction  
No. 67 Don Vicente St., Filinvest 2  
Bgy. Silangan, Quezon City

### NOTICE OF AWARD

Madam:

You are advised that the contract for the **"SUPPLY AND INSTALLATION OF ROOFING MATERIALS FOR THE RE-ROOFING OF NART BUILDING"** in the amount of **ONE MILLION SIX HUNDRED SEVENTY SIX THOUSAND SEVEN HUNDRED EIGHT AND 66/100 (Php1,676,708.66)**, has been awarded to you, subject to the approval of authorities concerned and the execution of a formal contract.


In this regard, you are requested to submit within seven (7) calendar days from receipt hereof, a performance security in the form acceptable to the Institute and in accordance with any of the following:

- a. Cash or Cashier's/Manager's Check                      10% of the total contract price
- b. Performance Bond, callable on                              30% of the total contract price  
demand, issued by GSIS or a  
Surety Company duly accredited  
by the Philippine Insurance Commission

Very truly yours,

  
**ALUMANDA M. DELA ROSA, Ph.D**  
Director

Received by:

  
**TERESITA B. VELAS**  
\_\_\_\_\_  
(Name and Signature)

**April 23, 2012**  
\_\_\_\_\_  
(Date)