

Republic of the Philippines
PHILIPPINE NUCLEAR RESEARCH INSTITUTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE NUCLEAR RESEARCH INSTITUTE in the CSC website:

MA. NADIA D. ESTARIS

Date: 05-Mar-25

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	CHIEF SCIENCE RESEARCH SPECIALIST	PNRIB-CSRS-5-1998	24	98,185	Master's degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility	<p>Education: Master's degree/PhD degree in Science or Engineering with Bachelor's degree in Science or Engineering OR Certificate in Leadership and Management from the CSC Experience: 4 years of supervisory/management experience Training: 40 hours of supervisory/management learning and development intervention within the last 5 years</p> <p>Leadership competencies: 1. Leading Change: Description: The ability to plan, develop and manage a structured approach by transitioning individuals/sections/divisions from the current state to the future state. Advanced Level – Ability to construct strategies, plans and programs to anticipate, address changing priorities and emerging trends in Nuclear Science, Technology and Innovation, challenges and opportunities. Able to elicit support and contributions of sections to implement change initiatives. Provides appropriate resources to support and implement change initiatives. Models effectively the change initiative in one's role and work. 2. Strategic Perspective: Description: The ability to identify and analyze trends and dynamics of internal and external factors that may impact the section/division/organization and its mandate, craft innovative solutions and come up with new ideas and different ways to enhance organizational effectiveness. Advanced Level - Plans, crafts and adapts strategies for achieving the goals and functional objectives of the Division and secure the proper</p>	Nuclear Regulatory Division

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									<p>... of the Division and ensure the proper implementation of these strategies.</p> <p>3. Managing Performance: Description: The ability to give objective, opportune and relevant feedback to staff or groups for necessary adjustment and intervention to maintain a very satisfactory performance (or better) of the individuals/Division. Focus on developing people for current and future needs, managing talent and promoting the value of continuous learning and improvement.</p> <p>Advanced Level – Monitors the strategic imperatives of the Division through advanced skills in coaching to achieve performance standard</p> <p>4. Building Collaborations and Inclusive Working relationships: Description: The ability to build and maintain a network of reciprocal, high trust, synergistic working relationships within the organization and across government and relevant sectors/stakeholders.</p> <p>Advanced Level – Builds partnerships and networks to deliver or enhance work outcomes.</p> <p>Technical competencies/ Duties and Responsibilities: Regulations Development, Licensing and Enforcement, Radiological Impact Assessment</p> <p>1. Leads in the development and review of new nuclear/radiological Regulations and Guides based on feedback on the implementation of existing regulations, emerging technologies, changing standards, new laws.</p> <p>2. Ability to make a sound recommendation (based on current regulations, and compliances (or non-compliances) of license applicant) to the Director on the granting of license</p>	

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									<p>the granting of license.</p> <p>3. Leads in the enforcement and compliance of regulatory standards by monitoring the number of violations over the number of licenses and permits issued.</p> <p>4. Gives direction on the radiological impact assessment studies that the Division should undertake in aid of regulations and standards</p> <p>Coordination, Collaboration and Dissemination of Nuclear Regulations, 3S and Emergency Preparedness Response Protocols</p> <p>1. Coordinates activities that are multi-section or multi-division in nature (e.g. REMCON, MEST)</p> <p>2. Leads in the strategic collaboration with other government organizations and big governmental collaborative framework such as the NDRRMC, NSC, etc.</p> <p>3. Leads in the planning of nuclear safety and security caravans for public information and dissemination.</p> <p>Financial administration and management of the Division</p> <p>1. Plans, monitors and evaluates the workplans, projects and activities under the Division</p> <p>2. Ensures the availability of resources for the workplans and activities under the Division by making sure that proper financial resources exist</p> <p>3. Prepares the annual APP of the Division and aids the management in the organizational financial planning</p> <p>Human resource management</p> <p>1. Leads the Division for the PRIME-HRM planning and implementation</p> <p>2. Strengthens and deepens interpersonal relationships in the Division by resolving conflicts, disagreements and differing interests among</p>	

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									Division staff Communication Skills 1. Effectively communicates to the Division employees the different policies and plans formulated by the management and elicits feedback. 2. Effectively communicates to the management the concerns and issues encountered by the Division in the implementation of its mandate. 3. Effectively communicates to licensees, government and international organizations on various issues and regulatory activities in a clear manner	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

MA. NADIA D. ESTARIS
 Administrative Officer V
 Commonwealth Ave. Diliman, Quezon City
personnel@pnri.dost.gov.ph

PNRI encourages all interested and qualified applicants including Persons with Disability (PWD) and members of the Indigenous communities irrespective of sexual orientation and gender identify to apply for the abovementioned vacant positions.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.