

Republic of the Philippines
PHILIPPINE NUCLEAR RESEARCH INSTITUTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE NUCLEAR RESEARCH INSTITUTE in the CSC website:

MA. NADIA D. ESTARIS

Date: February 13, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SUPERVISING SCIENCE RESEARCH SPECIALIST	PNRIB-SVSRS-3-1998	22	71,511	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	Licensed engineer in any of the field in Electrical, Mechanical, Electronics, Civil Engineering. 1. Comprehension of fundamental principles in reactor physics, engineering and safety (High) 2. Comprehension of fundamental principles in general engineering and physical sciences (High) 3. Comprehension of nuclear safety, security, safeguards and emergency preparedness (Medium) 4. Ability to develop project plans, establish deliverables and success criteria, and to schedule activities (High) 5. Ability to prepare and implement a strategic plan for engineering services and operation (High) 6. Ability to supervise engineering services and operation (High) 7. Appreciation of applicable regulations and efficient compliance to requirements (High)	Engineering Services Section Nuclear Services Division
2	SENIOR SCIENCE RESEARCH SPECIALIST	PNRIB-SRSRS-29-1998	19	51,357	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	1. Graduate of natural or applied science 2. With at least three years experience working in an irradiation facility 3. Trained in the operation and maintenance of gamma irradiation facility 4. Ability to train future operators of an irradiation facility. 5. Ability to supervise operation of gamma irradiation facility 6. With training in radiation protection	Irradiation Services Section Nuclear Services Division

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
3	ADMINISTRATIVE OFFICER IV	PNRIB-ADOF4-17-2004	15	36,619	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> • Comprehension on and appropriate application of government financial and administrative policies, rules, regulations, and guidelines • Comprehension in the preparation of budget proposal to the Department of Budget and Management and budgetary requirements to congress. • Comprehension in the obligation of agency budgetary allotment and local and international grants and donations. • Has the ability to prepare financial reports required by various government agencies and provide budgetary and financial data needed by the management • Has the ability to establish and maintain linkages with other government and non-government agencies • Has the ability to cooperate well with other team members at all levels and to maintain a positive and productive atmosphere 	Budget Section Finance and Administrative Division
4	SCIENCE RESEARCH ASSISTANT	PNRIB-SRAS-17-1998	9	21,211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	<ol style="list-style-type: none"> 1. Perform basic laboratory techniques fieldwork 2. Preferably with experience on mosquito rearing and fruit fly rearing 3. Computer literate (Word, Excel, Power Point, etc.) 4. Organized and detail-oriented, with a positive work attitude. 5. Willing to work overtime even during weekends and holidays, if necessary 6. Dependable and can work with minor supervision 	Agriculture Research Section Nuclear Services Division
5	ADMINISTRATIVE AIDE IV	PNRIB-ADA4-20-2004	4	15,586	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Sub-professional) First Level Eligibility	<ol style="list-style-type: none"> 1. Working knowledge on appropriate application of government financial and administrative policies, rules, regulations, and guidelines 2. Comprehension on the processing of all personnel benefits and provision of corresponding supporting documents 3. Has the ability to provide reference service, authentication and retrieval of official papers 	Budget Section Finance and Administrative Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 23, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

MA. NADIA D. ESTARIS
Administrative Officer V
Commonwealth Ave. Diliman, Quezon City
personnel@pnri.dost.gov.ph

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	

PNRI encourages all interested and qualified applicants including Persons with Disability (PWD) and members of the Indigenous communities irrespective of sexual orientation and gender identify to apply for the abovementioned vacant positions.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.