

Republic of the Philippines
PHILIPPINE NUCLEAR RESEARCH INSTITUTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE NUCLEAR RESEARCH INSTITUTE in the CSC website:

MA. NADIA D. ESTARIS

Date: February 2, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	CHIEF ADMINISTRATIVE OFFICER	PNRIB-CADOF-5-2004	24	90,078	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory management experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> Has the ability to give direction and lead the Division to attain its functions/objectives Comprehension in government accounting, budgeting, cash management, general services, human resource management, and property management Has the ability to provide moral support and appreciate the collective effort of subordinates in the performance of the Division's functions 	Finance and Administrative Division
2	SCIENCE RESEARCH SPECIALIST II	PNRIB-SRAS2-36-1998	16	39,672	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> Has comprehension and knowledge of international instruments, laws and regulatory policies/regulations, requirements, processes, procedures related to nuclear safeguards and security Has the comprehension and ability to identify the need to review and assessment for further information relevant to safeguards and security of facility or activity. Has the comprehension in Project Management such as develop project plans, establish deliverables, success criteria, schedule activities and to provide accurate, complete and timely project status reports to meet project objectives. Has knowledge and skills needed in the areas on Nuclear Materials protection, control and accountability, nuclear security (in facilities and transport) and computer software relevant to Safeguards and Security software. Has the ability to initiate regulatory process and examine documentation and relevant information, recognize issues regarding safeguards and security of a facility or activity and possible non-compliance with regulatory requirements. Has the ability to work effectively in coordinating with stakeholders on a desired objective/s to work harmoniously and exhibit flexibility in the completion of activities. Has training and skills in using radiation detection equipment. 	Nuclear Safeguards and Security Section/ Nuclear Regulatory Division

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3	SCIENCE RESEARCH SPECIALIST I	PNRIB-SRAS1-23-1998	13	31,320	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Agriculture /Entomologist	Agriculture Research Section/ Atomic Research Division
4	SCIENCE RESEARCH SPECIALIST I	PNRIB-SRAS1-11-1998	13	31,320	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> • Graduate of natural or applied science • With at least two years experience working in an irradiation facility • Knowledgeable and with experience in the operation and/or process control of gamma and electron beam irradiation facilities • With training in radiation safety 	Irradiation Services Section/ Nuclear Services Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 12, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

MA. NADIA D. ESTARIS

Administrative Officer V

Commonwealth Ave. Diliman, Quezon City

personnel@pnri.dost.gov.ph

PNRI encourages all interested and qualified applicants including Persons with Disability (PWD) and members of the Indigenous communities irrespective of sexual orientation and gender identify to apply for the abovementioned vacant positions.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.