

Republic of the Philippines  
**PHILIPPINE NUCLEAR RESEARCH INSTITUTE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE NUCLEAR RESEARCH INSTITUTE in the CSC website:

**MA. NADIA D. ESTARIS**

Date: March 15, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SENIOR SCIENCE RESEARCH SPECIALIST	PNRIB-SRSRS-33-1998	19	49,835	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> <li>•Candidate must have a Bachelor's Degree in Science, preferably in Information Technology or equivalent.</li> <li>•Comprehension on the systems development life cycle (SDLC) and its best practices.</li> <li>•Minimum of 5 years of experience as lead Systems Analyst/Software Developer in a LINUX platform.</li> <li>•Ability to analyze, design, develop, implement and maintain complicated information systems.</li> <li>•Comprehension of systems development and database administration and management in a LINUX environment</li> <li>•Skilled in the use of development tools to write and test code to develop solutions such as Javascript/Typescript, PHP, CodeIgniter, Apache, IIS, Sharepoint, ASP, MySQL, MSSQL.</li> <li>•Ability to test and modify systems to ensure that they operate reliably.</li> <li>•Ability to perform helpdesk functions such as basic computer troubleshooting, local area network connection, backup/restore files successfully, software and simple hardware problems.</li> <li>•Ability to train users on the proper use of IT equipment.</li> <li>•Ability to develop manuals on basic computer troubleshooting.</li> <li>•Possess effective leadership and mentoring skills.</li> </ul>	Management Information System Section Technology Diffusion Division
2	SENIOR SCIENCE RESEARCH SPECIALIST	PNRIB-SRSRS-36-1998	19	49,835	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> <li>· Candidate must possess at least a Bachelor's degree in Science or Engineering</li> <li>· Excellent communication skills (oral and written)</li> <li>· Strong technical skills to assist in the preliminary review and evaluation of foreign project proposals in the nuclear field</li> <li>· Ability to assist and organize international / regional/ national scientific trainings, meetings, and related events (physical, virtual and hybrid)</li> <li>· Can prepare technical reports, write-ups and articles on nuclear science and technology</li> <li>· Computer literate - knowledgeable in word processing, spreadsheet preparation, Powerpoint software</li> <li>· Be able to organize and moderate/ facilitate virtual meetings in MS Teams, Zoom, Webex, and other platforms</li> <li>· Positive attitude, flexible, trustworthy, reliable, conscientious, and committed to work</li> <li>· Willing to learn new skills</li> </ul>	International Cooperation Section Technology Diffusion Division

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3	SENIOR SCIENCE RESEARCH SPECIALIST	PNRIB-SRSRS-53-1998	19	49,835	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	knowledge of statistical analysis of research data using statistical softwares; preferably with MS Degree in Agriculture; Dependable and with strong work ethic; reliable with problem solving skills, willing to learn, and with positive attitude	Agriculture Research Section Atomic Research Division
4	SCIENCE RESEARCH SPECIALIST II	PNRIB-SRAS2-29-1998	16	38,150	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> <li>•BS Degree Holder but MS degree holder is highly preferred</li> <li>•Background in nuclear science/engineering, radiation protection, and regulatory matters</li> <li>•Advance knowledge and experience in Microsoft Office Apps</li> <li>•Excellent written and verbal communication skills</li> <li>•Wide knowledge and experience to write technical reports</li> <li>•Knowledge of project management</li> <li>•Willing to be trained and considers self as a team player</li> </ul>	Licensing Review and Evaluation Section Nuclear Regulatory Division
5	SCIENCE RESEARCH SPECIALIST I	PNRIB-SRAS1-17-1998	13	29,798	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> <li>•BS Degree Holder</li> <li>•Background in nuclear science/engineering, radiation protection, and regulatory matters</li> <li>•Advance knowledge and experience in Microsoft Office apps (eg. Word, Excel, Team) and web/online meeting apps</li> <li>•Good in writing and verbal communication skills</li> <li>•Willing to be trained and considers self as a team player</li> </ul>	Licensing Review and Evaluation Section Nuclear Regulatory Division
6	SCIENCE RESEARCH ANALYST	PNRIB-SRAN-16-1998	11	25,439	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> <li>•Candidate must possess at least a Bachelor's Degree in Information and Communication Technology or equivalent.</li> <li>•Ability to develop, implement and maintain simple information systems.</li> <li>•Comprehension of simple database administration and management.</li> <li>•Ability to perform helpdesk functions such as basic computer troubleshooting, local area network connection, backup/restore files successfully, software and simple hardware problems.</li> </ul>	Management Information System Section Technology Diffusion Division
7	SCIENCE RESEARCH ANALYST	PNRIB-SRAN-2-2014	11	25,439	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> <li>•Ability to train users on the proper use of IT equipment.</li> <li>•Ability to develop manuals on basic computer troubleshooting.</li> <li>•Computer literate; knowledgeable in word processing, spreadsheet preparation, Powerpoint</li> <li>•Positive attitude, flexible, trustworthy, reliable, conscientious, and committed to work</li> <li>•Willing to learn new skills</li> </ul>	Management Information System Section Technology Diffusion Division
8	ADMINISTRATIVE OFFICER II	PNRIB-ADOF2-3-2004	11	25,439	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	<ol style="list-style-type: none"> <li>1. Extensive knowledge in Government Rules and Regulation specifically in Accounting and Financial Management.</li> <li>2. Knowledge in Procurement process in the government.</li> <li>3. Extensive knowledge in Accounting process/cycle.</li> <li>4. Knowledge in Income taxation in specifically in the government sector.</li> <li>5. Knowledge in various report (financial and administrative) preparation.</li> <li>6. Knowledge in MS Excel and Word is a must.</li> </ol>	Accounting Section Finance Administrative Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Mar 25, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);

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3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier their application to:

**MA. NADIA D. ESTARIS**

Administrative Officer V

Commonwealth Ave. Diliman, Quezon City

[personnel@pnri.dost.gov.ph](mailto:personnel@pnri.dost.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**