

Republic of the Philippines  
**PHILIPPINE NUCLEAR RESEARCH INSTITUTE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE NUCLEAR RESEARCH INSTITUTE in the CSC website:

**MA. NADIA D. ESTARIS**  
Date: 5-Nov-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SENIOR SCIENCE RESEARCH SPECIALIST	PNRIB-SRSRS-13-1998	19	48,313	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	Leadership - ability to: • lead a team Project management - ability to: • do independent research • make or write project proposals • get external funding for specific programs/projects • provide direction and advice to project implementation Scientific Communication - ability to: • communicate effectively in large group • write and publish in peer-reviewed journals/books/monographs • organize forum/symposium/conferences/meetings/workshops	Nuclear Materials Research Section Atomic Research Division

2	ADMINISTRATIVE ASSISTANT I	PNRIB-ADAS1-3-2004	7	17,179	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Sub-professional) First Level Eligibility	1. Computer literacy including a solid working knowledge of MS Word, Outlook, and Excel and database management 2. Organized and Detail Oriented, Master of Time management 3. Mastery of spelling and grammar skills	Office of the Deputy Director
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 15, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier their application to:

**MA. NADIA D. ESTARIS**

Administrative Officer V

Commonwealth Ave. Diliman, Quezon City

[personnel@pnri.dost.gov.ph](mailto:personnel@pnri.dost.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**